



ABOUT US

The North Shore Winter Club is the most celebrated family athletic club on the North Shore and we're looking for our next team member! Our business is built on delivering exceptional Member service, and we are proud of the outstanding standard of service provided by our dedicated team. NSWC is all opportunity, and our people are the way we succeed.

We are an enthusiastic, hard-working team committed to providing a superior member experience in a friendly and fun environment. We set the bar high with our standards of service and strive to exceed member expectations.

We're looking for an awesome accountant who's looking to be part of our exciting and not so average accounting team, and looking for some work life balance.

For a view into our world, and this position, visit us at www.nswc/contact/careers

We're not looking for just ANY Accountant

- ≠ Close enough is good enough...(No Need to apply)
- ≠ The last time you laughed out loud was 1983? (We're not your people)
- ≠ You're just another bean counter balancing debits and credits (Maybe next time)

Senior Accountant

October 2022

ABOUT THE POSITION

Our new Senior Accountant will be responsible for:

- ◆ Providing Member accounting services including AR, Member Billings, Statements & enquiries, and overseeing our Online Booking system
- ◆ Overseeing banking and general accounting duties, including preparing Bank Reconciliations and managing payment terminals (Moneris)
- ◆ Assisting in month end and year end processes as well as with the annual Audit and Budgeting preparation
- ◆ Performs ongoing optimization to all day to day accounting procedures, practices, reconciliations, and reporting

YOU HAVE

- ◆ At least 5 years in the Private Club Business, or relevant experience
- ◆ A high degree of organization, an eye for detail, and are able to work under pressure to meet deadlines
- ◆ Proven ability to execute on initiatives without administrative support
- ◆ Strong working knowledge of Microsoft® Office® suite, JONAS Club Management, and Gametime are an asset
- ◆ Exceptional communication skills and are comfortable communicating with members and staff

HOW TO APPLY

If this sounds like you, we'd love to hear from you! Submit your cover letter and resume (together in one .pdf file) by email, by October 31, 2022, to rritchier@nswc.ca and **be sure to quote your name and "Senior Accountant" in the subject line.**

We appreciate all applicants, but only applicants who are selected for an interview will be contacted.

ABOUT YOU

- ✓ This ad and its tone resonates with you
- ✓ You're passionate, creative, and want to understand the Private Club Business
- ✓ You're accustomed to being a part of a team, and working independently to get the job done.
- ✓ The staff you support describe you as friendly, fair, but firm
- ✓ You're also known as uber-competent. You're good at what you do and you're good at people
- ✓ You're happy when you take (calculated) risks and are innovative. You learn from your mistakes
- ✓ You like a challenge and will fight for what you believe in, but also respect diplomacy
- ✓ You're resourceful and roll up your sleeves to make things happen
- ✓ Energy is your middle name
- ✓ You believe that your 'client' is not one individual. Your decisions and actions are driven by what is best for the business as a whole
- ✓ You're known as someone who's trustworthy and does the right thing
- ✓ You don't shy away from hard conversations
- ✓ You care like you're a member